

# STATE BANK OF INDIA

## NOTICE INVITING TENDER

State Bank of India Invites tender through GeM portal from wholesaler in two bid system (Technical bid & Price bid) for supply of medicines at Local Head Office, Lucknow. Details are as under

1. Name of Work : Supply of medicine at Local Head Office Lucknow
2. Time allowed for supply of medicine : **7 calendar days** from the date of issue of Work Order through e-mail.
3. Earnest Money Deposit : **Rs 25,000/- in the form of Demand Draft** from any scheduled Nationalized Bank drawn **in favour of AGM(OAD) LHO LUCKNOW** payable at **Lucknow**. Exemption for MSE bidder subject to submission of valid MSME certificate for tendered item.  
  
EMD of unsuccessful tenderer will be refunded within 30 days of award of Contract.  
No interest will be paid on the EMD.
4. Availability of Tender Documents : To be downloaded from Bank's website [www.sbi.co](http://www.sbi.co) under "procurement news" and GeM portal.
5. Last date and time of receipt of tenders : **As per GeM portal**
6. Pre-bid meeting : **18.11.2024 at 12:30 P.M** in the office of The Assistant General Manager (OAD) State Bank of India  
1<sup>st</sup> Floor, B wing, Local Head Office, Lucknow
7. Date and time for opening of e-tenders : **As per GeM portal**
8. Place of opening tenders : The Assistant General Manager (OAD) State Bank of India  
1<sup>st</sup> Floor, B wing, Local Head Office, Lucknow..
11. Medicine expiry Period : Minimum 12 months from date of supply.

12. Validity of offer : 3 (Three) months from the date of opening of price bid of tender.
13. Liquidated Damages : 0.5% per week subject to a maximum of 5% of contract value.
14. Payment terms : With-in 30 days from date of receipt of GST bill
15. Contact person : Sudeep Verma , Manager (OAD), LHO  
Pramod Kumar 8384826503
- Email Id: : [Sudeep.verma@sbi.co.in](mailto:Sudeep.verma@sbi.co.in) , 7893210663

In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

Sealed tenders are invited in two bid system. **Technical bid & Price bid each to be submitted in separate sealed envelope.**

#### Eligibility criteria

- a) EMD ( Demand draft of Rs 25,000.00 )
- b) GST Registration Certificate
- c) Valid Drug License
- d) bidder address must be with-in 15 Km range from our SBI Local Head Office. **(google map screen shot to be attached)**
- e) All pages duly stamped and signed by the bidder.

Price bid of only those bidders shall be opened, who qualify in technical bid.

#### L1 Vendor selection criteria

>Estimate cost for purchase of medicine **is Rs 4.0 lacs per month.(MRP based presumed)**

**>Bidder has to quote the amount below Rs 4.0 lacs.**

For example: If vendor quoted **Rs 3.0 lacs**, which is less than 25% from estimated cost of Rs 4.0 lacs. Then it will be presumed that vendor is offering 25% discount on MRP. No separate GST shall be paid after discount.

Contract will be executed on % discount on MRP (inclusive of GST). No extra GST or any other taxes will be paid. Purchase will be made as per need basis, which increase or decrease in month to month.

The vendor who quoted lowest rate shall be declared as successful bidder. contract period will be 3 year and which will review annually subject to satisfactory performance at same discount on MRP.

SBI reserves its rights to accept/reject any/all tender without assigning any reasons whatsoever and to increase or decrease the quantities of any item and contractor has to execute the same at the rate quoted and no correspondence shall be entertained in this regard. Bank is not responsible for any postal delay in submission of technical bid hard copy.

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For and behalf of State Bank of India

APPLICANT DETAILS

Name of firm :

Address of firm :

Contact details :

GST number :

Drug license (valid from to)

**Tender for supply of medicine at Local Head Office, Lucknow**

**Stamp & signature of bidder**

Please note:

1. Successful bidder shall be decided based on highest discount offered by the firm.
2. Discount offered shall remain valid for a period of three years from date of award of work subject to satisfactory performance of the firm.

## GENERAL TERMS & CONDITIONS

1. That validity of agreement will be 3 years which will review annually subject to satisfactory performance at same discount on MRP.
2. That M/s. (firm name)..... will give % **discount** on medical equipment/medical devices/ medicines/drugs on Maximum Retail Price (MRP) inclusive of all taxes. No separate GST shall be paid.
3. That the firm will supply all the medical equipment/ medical devices/medicines/drugs within three days of receipts of list of medicines from Bank. In the event of Supplier failing to supply medical equipment/medical devices/drugs/medicines within three days and Bank is constrained to purchase same at Market rate from other sources than Supplier shall indemnify the Bank for difference in rate offered by Supplier and Market rate at which medical equipment medical devices/medicines/drugs purchased by Bank. Further, Supplier shall also be liable to compensate the Bank for its default in timely supply of medicine, which shall be the expenses borne by the Bank over and above the cost of purchasing medical equipment / medical devices/medicines/drugs at market price and in this regard requisite documents shall be provided to Supplier and Supplier shall not objection/dispute in this regard.
4. That all the medical equipment/ medical devices/medicines/drugs will be delivered by the M/s ..... to **State Bank of India, Local Head Office, Motimahal Marg, Hazratganj, Lucknow-226001** at its Dispensary situated at 1st Floor, Moti Mahal Marg, Hazaratganj, Lucknow at its own cost and expenses. In event of any damage found in medical equipment / medical devices/medicines/drugs which occurred during transit / supply of medical equipment/medical devices / medicines / drugs at designated place and address than Supplier alone shall be responsible for the same and they will not be paid for the said damaged medical equipment/medical devices/medicines/drugs.
5. That Bills for medical equipment/medical devices/medicines/drugs will be paid after verification of expiry date, quality and quantity of medicines by the Bank.
6. That M/s..... will provide copies of valid drug license to Bank every year in the month of December.
7. That M/s .....will inform the Bank immediately, in case of any changes are being made in the constitution of the firm.

Contd..3..

8. That M/s .....will supply the medical equipment/medical devices / medicines / drugs in case of emergency immediately for which necessary adjustment will be done in the bills to be paid in the coming month.

9. That Bank reserves the right to cancel the agreement by giving one month notice at the recorded address of the supplier without assigning any reason.

10. The Supplier shall always supply medical equipment / medical devices/medicines / drugs as per list of medical equipment/medical devices/medicines / drugs issued by the Bank and same shall be newly manufactured and within the expiry period. The Supplier shall ensure that medical equipment / medical devices / medicines/drugs are of specified manufacturer and brand. The Supplier shall exclusively be liable for supply of any adulterated, spurious and expired medical equipment / medical devices / medicines / drugs and shall fully indemnify the Bank in case any loss is suffered by Bank or its employee on account of supply of expired, adulterated and spurious medical equipment / medical devices/medicines / drugs supplied by it.

11. That in the event of any dispute / difference regarding this agreement then Courts at Lucknow alone.

12. That Supplier shall ensure compliance of applicable relevant rules, regulations and other laws as amended time to time regarding supply of medical equipment / medical devices / medicines / drugs and will always keep the Bank indemnified in this regard.

(on behalf of STATE BANK OF INDIA)